YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Janata Shikshan Mandal's, Sane Guruji Vidya Prabodhini, Comprehensive College of Education, Khiroda. Tq. Raver Dist.Jalgaon-425504 (Maharashtra)
• Name of the Head of the institution	Prof. Dr. Lata Subhash More
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02584284229
• Mobile No:	9421884125
• Registered e-mail	sgvpcoe@gmail.com
• Alternate e-mail	jsmssgvpcoe@gmail.com
• Address	At. Post. Khiroda Pra. Yawal Tq. Raver Dist. Jalgaon -425504 Maharashtra
• City/Town	Khiroda
• State/UT	Maharashtra
• Pin Code	425504
2.Institutional status	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education

• Location	**Rural**
• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**Kavayitri Bahinabai Chaudhari North Maharashtra University Jalgaon**
• Name of the IQAC Coordinator	**Prof. Dr. Babu Janardhan Mundhe**
• Phone No.	**02584284229**
• Alternate phone No.	**9730586944**
• Mobile	**9421884125**
• IQAC e-mail address	**latamore87@gmail.com**
• Alternate e-mail address	**sgvpiqac@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://assessmentonline.naac.gov.in/public/index.php/hei/generateAqar_PDF/MTgyOTU=?
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	Yes

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**75.25**	**2005**	**28/02/2005**	**27/02/2010**
Cycle 2	**B**	**2.10**	**2012**	**10/03/2012**	**09/03/2017**

6.Date of Establishment of IQAC	**01/07/2005**
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,	

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	00

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	04	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Preparation and Execution of Academic Calendar, Organization of the timely IQAC Meetings, review of all the curricular, co-curricular, extra- curricular activities. Extension activities and Academic and Administrative Audit (AAA) conducted. 2. The college has taken the initiative to train college administrative staff for which facilitation from management was sought. The staff was sent to attend the training sessions regarding new policies initiated by management from time to time. 3. Workshop on "Use of ICT for Effective Teaching and Learning", was conducted for Student teachers in collaboration with Microsoft. 4. "Strengthening Ties with the Community" to cultivate the sense of social responsibility in the student teachers and inspire them for community work. The college has adopted a village and works for its upliftment in all senses. 5.Health Campaign was organized by IQAC.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Training of Non- teaching Staff.	The college has taken the initiative to train college administrative staff resulting into their skill enhancement.
"Strengthening Ties with the Community"	The college has adopted a village Gaurkheda under this initiative. The initiative resulted into upliftment of the village from all aspects and cultivated the sense of social responsibility among the students.
Extension Lectures on "New Education Policy- 2020."	To implement the New Education Policy 2020 effectively the lectures on its various aspects was organized for a whole week. Under this program, Higher Education and NEP 2020, Secondary Education and NEP- 2020, Primary Education and NEP- 2020, Teacher Education and NEP- 2020, NEP- 2020 At a Glance was highlighted and discussed by the resource person.
Women Empowerment and Legal Awareness for Women.	To achieve the goal of Women Empowerment the Legal Awareness workshop for the women working in different schools of Janata Shikshan Mandal, Khiroda. Craft Exhibition for house wives and working women was organised.
Health Campaign was organized by IQAC	Health check-up and blood checking campaign was conducted by the NSS Unit of our college for the villagers. We are trying to "Reach the Unreached."

13.Whether the AQAR was placed before	**Yes**

statutory body?

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee (CDC)	16/03/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
Yes	18/01/2022

15.Multidisciplinary / interdisciplinary

Janata Shikshan Mandal's Sane Suruji Vidyaprabodhini Comprehensive College of Education, Khiroda is running the B.Ed Course of Two year duration which is Multidisciplinary, approved by NCTE and affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon. This B.Ed program covers multidiscipline such as Pedagogy of Marathi, Hindi, English, History, Geography, Science , Maths, Economic etc. We are committed to follow the direction of NEP-2020 in this regard.

16.Academic bank of credits (ABC):

We are stepping ahead to implement the New Education Policy- 2020, in which the Academic Bank Credit System is the Stepping Stone. ABC will allow students of undergraduate and postgraduate degree courses to exit the course and enter within a stipulated period. From this academic year it is made mandatory by the affiliating university to all those students who are admitted in the first year of degree program. So in our institute, the students who are admitted in first year of B.Ed Course have been registered for Academic Bank Credit.

17.Skill development:

Our institution engages the student teachers in active learning throughout the academic year emphasizing more on practical training. The institution promotes active learning by adopting various

innovative practices. Through Role Play and Simulations the Student Teachers play roles of various person in society. It improves their Interpersonal and Communication Skill.

In B.Ed syllabus the paper on Life Skill is offered. The aim is to help STs develop Life Skills for quality life. There are group discussions, role plays on life skills and related activities. STs participate in various theme- based skits such as dowry, female foeticide, rationality and patriotism. These skits aim at inculcating skills like problem solving, decision making, cooperation, team spirit and unity.

Micro- teaching, Simulation, practice teaching and internship in school help to inculcate the skills like communication, stress management, interpersonal relations, reading, writing, expressing and presentation skills.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

As our institute is offering the course of B. Ed General, which includes in the faculty of Interdisciplinary Studies. In the syllabus of B. Ed, the integration of Indian Knowledge System has been already incorporated. Our medium of instruction is Marathi, Indian language. As the syllabus is formed as per the Indian context, the reflection of the Indian Culture is very vivid. The general paper on , "Education in Contemporary India, Gender, School and Society" reflect the Educational system of India which aims to make social change through education. It includes the Vaidic Education System, which inculcate the values of our heritage among the student teachers. Curriculum and Pedagogic Studies- Marathi, Hindi, English, History, Civics, Geography, Maths and Science is the soul of Indian culture. All these subjects aim to develop the democratic citizen of India. Indian Culture is taught and studied in the form of Environmental Education, Life Skill Education, Constitutional Values and Education System.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome based Education (OBS) approach has been accepted in B.Ed curriculum. Our focus is always on outcome-based teaching and learning. Micro-teaching, Practice teaching and Internship is the part and parcel of B.Ed curriculum through which various skills like Listening, reading, comprehension, writing, explaining, expression, communication, interpersonal relations, group discussion, are

developed. **Student teacher observe the model lesson presented by guide and then he himself/ herself present the lesson; it is nothing but the outcome- based learning. Through project student teachers learn collaborative and cooperative learning. Where as Group Discussion provides them the opportunity to work in groups.**

20.Distance education/online education:
Now the UGC has accepted hybrid mode for education. We follow the guidelines by UGC, NCTE, State Govermnent and Affiliating University. The teaching-learning in a class, co-curricular, extra-curricular activities, comminity engagement, field visits are done physically that is offline mode. **But some Certificate courses are done via online mode.**

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**01**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**89**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**25**

File Description	Documents
Data Template	[View File](#)

2.3	**34**

Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**05**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**00**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**14**
Total number of Classrooms and Seminar halls	
4.2	**21,72,285/-**
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	**18**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Kavyitri Bahinabai Chaudhari North Maharashtra University, Jalgaon prescribes curriculum for the affiliated colleges of Education and our institution being a part of the above said university follows the same curriculum. Three faculty members of our college are the

members of Board of Studies and the principal is Chairman of the Board of Studies. Being the Chairman of BoS, the principal was steering the process of syllabus modification for the two-year teacher programmes.

Academic Calendar is implemented as per its plan. Tests and tutorials ate periodically arranged. Feedback is provided to students regularly. Curricular, Co-curricular and Extra- curricular activities are the regular practice of the institution . Holistic growth of the student teacher is largely ensured while teaching or practicing this framework. Every year, the time- table is prepared as per the guidelines of academic calendar. Faculty delivers the curriculum using different techniques like, Team Teaching, Role playing, Project Method, ICT- based teaching through well equipped classrooms and laboratories.

Beside these strategies students are also acquainted with seminars, workshops, extension lectures, orientation programs, morning assembly, celebration of national and international days, various competitions, excursions and other techniques; to provide exposure, wisdom and life skills training. The locus of control remains on using appropriate teaching strategies to ensure completion of the course well in time.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://sgvpcoek.org/Academic%20Calender%202021-22.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our institution adheres to the academic calendar so adopts continuous and comprehensive evaluation system for student teachers assessment. Teaching learning process is more concerned with the students' learning rather than teachers' teaching. The college focuses on student teachers overall learning by incorporating various assessment techniques.

The focus is not only on teaching the content but also to develop

various skills required to become effective teachers. Hence our evaluation process focusses on content, skills as well as overall personality development of student teachers. The evaluation process is carried out on a continuous basis and in different manners. The college carried out evaluation not only by paper pencil test but also by observing student teachers in the class, outside the class, on the campus and also outside the campus, in practicing schools, curricular activities and co-curricular activities.

To evaluate student teachers' learning the college administers written tests and conducts informal oral tests. Student teachers are also assessed by the faculty members on various aspect like discipline, attendance, participation in cultural and other extension activities.

There is an internal examination of all theory papers in which two tests of 20 marks are compulsory for each paper it means for six papers total 12 tests are conducted regularly. Question papers for the internal examination are set by our faculty.

For practical studentsare evaluated through various tasks.Preparation of Evaluation Rubrics are the regular practice for Continuous Internal Evaluation.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://sgvpcoek.org/Academic%20Calender%202021-22.pdf

1.1.3 - Teachers of the Institution participate in A. All of the above
following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

07

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

55

File Description	Documents
Any additional information	[View File]
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File]

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

For the two year B.Ed course, the Curriculum prescribed by KBCNM University provides an opportunity to student teachers to develop Professional Ethics, Gender Sensitivity, Human Values, Environment and Sustainability.To imbibe Professional Ethics and diversity the following activities have been envisioned in the Curriculum.

Value Inculcation: -Since values cannot be directly taught, attempts are made at the college to create an ambiance for value absorption through observation, experience, anecdotes and debates. In the assembly session each student deliver post prayer talk, "Two Words on different subjects" thought for the day, stories, skits based on their values. Simultaneously, Value Education is a part of Core Papers in the syllabus.

Life Skill Education: - in the CBCS Curriculum Life Skill Education is offered as a paper. Group discussion, activities and role plays, participation in various theme- based skits such as Dowry, Female Foeticide, Rationality and Patriotism.

Policies, Processes and Parametersadopted by the institution help student teachers to imbibe diversity and Gender Equality. During assembly sessions Multilingual Prayers are rendered. All the compulsory and Choice Based paper in the syllabus help to understand the Gender Equality, Diversity, Environmental Values and Sustainability.

Environmental Values: - Green and Clean Campus, Plastic free Campus is our regular practice helps to inculcate the Environmental Values as well as Sustainability among student teachers. In the syllabus Environment Studies a paper is included. Tree Plantation, Vermicompost , water recycling are the regular activities.Women Empowerment Cell is very active under which the programs for womens

are conducted.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

34

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://forms.gle/EkTS3fmwQTuuFWyn7, https://forms. https://forms.gle/t5C8VBTaNX5 7QLnR6gle/ncot1UCEy9xqw1PJ9,

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

100

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

77

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Promoting student success is the institution's strong intension since its inception and it believe that individual growth lies in classroom learning and applying the acquired skills at workplace.

Well-structured assessment multi-pronged educational strategy is embraced by the institution to cultivate inclusive ethos

Orientation Programme: - One Week Orientation programme for the freshers from diverse backgrounds is designed to make them feel more connected to the campus and the curriculum provided by affiliating university.

The institution provides personalized attention and the students are identified as advanced learners and slow learners based on the diagnostic test/ mid examinations to provide appropriate learning environment.

Advanced Learners: - the fast learners are identified through interactive sessions in classroom. Such students are encouraged to participate and present paper in Seminars/ Conferences/ Workshop/ Inter Collegiate Competitions. The Career Guidance Cell Provides guidance for competitive exams like CTET, SET, NET etc.

Slow Learners: - The slow learners are identified on their performance in subject knowledge test and Micro- Teaching. Special program in the form of Remedial Classes and special guidance is arranged to improve their performance.

Mentoring System is in place to help and motivate the students to improve their overall academic performance.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
89	**05**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The academic plan of our institute is Learner- Centred. The goal is to impart up-to-date knowledge, acquaint them with the latest research and empower them to apply their skills to develop innovative solutions to present day problems. The institution is imparting different types of teaching approaches to ensure no student is left behind. Academic Calendar is Prepared for that.

Experiential Learning: - our faculty members use Experiential Learning approach. It aims to sensitize the students regarding new experimental learning techniques. Basically, for the disciplines like, Social Science, Physical Science, Life Science, Geography, Mathematics, Educational Psychology and Computer Practical, Experiential Learning is used. Participation in various competitive exams, in field work, designing awareness campaigns, allows them to demonstrate their skills enhancing capacity building. It enhances the learning abilities of student teachers.

Participative Learning: - it is one of the best leaner-centred approach used in the class as well as out of the class activities. Student teachers actively participate in various activities such as- Seminars, Group Discussion, Debates, Quiz, Role Playing, Art and drama in education. The institution's in-house events like the Green Campus- Plantation dive, Swatchh Bharat Mission, and Health awareness Camps Awareness Rally allow students to develop communal spirit, patriotic fervour, an aesthetic sense of social

responsibility.

Problem Solving Methodology: - Action Research demonstrates to the students how a classroom problem could be resolved either individually or collectively. Students imbibe observation skills, designing tools, critical thinking, analytical reasoning, logical and structured planning and problem solving abilities.

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	[chrome-extension://efaidnbmnnnihttps://sqvpcoek.org/STB%20AC%202020-21-English-Version.pdf]()

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teaching- learning process at our college is technology oriented. Teacher Educators teach their subjects using technology i.e. modern audio-visual tools. They use films from You-Tube, Power Point or Prezi presentations as means to support comprehension and retention of knowledge. Mode of delivery of lectures in the institution is blended, wherein conventional blackboard system and power point presentations are also use. Student teachers use technology during their ICT Centre sessions, preparing lesson plans, newsletters, assignments etc. Students also prepare online presentation and video lecture. At the same time, several tutorials available on the internet are also supplemented. They are encouraged to attend and achieve online certificates from reputed online learning platforms. During COVID 19 technology was the best source of teaching learning.

The college library has an Institutional Repository created on D space an Open Soul Software to upload dissertation/ thesis as well as e-books and article. Films, Mobile applications, what's app group are some recent means of learning- centric environment at the college. ICT is the demand of the hour. Teachers need to integrate technology in ways more than one and this in fact would help them to face challenges of the 21st century. Almost all the lectures are delivered by using LCD Projector. These facilities not only utilized for teaching but also is extended to encourage students to present their project/ seminars in the class.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://sgvpcoek.org/Infrastructure.aspx

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

05

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

05

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

05

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

25

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The evaluation of the students on the basis of examinations is an integral part of the teaching-learning process. The mechanism of internal assessment is transparent and robust in the institution. The process of assessment and evaluation is discussed with the student teachers in the beginning of the course. The procedure of both internal and external examination is based on university norms.

The performance of the student teachers in teaching skills, simulated teaching, test and examination and other activities are assessed by faculty members by using rubrics developed by the institution and the same is communicated with the feedback.

The internal assessment is made transparent by displaying the obtained marks of the student teachers on the notice board. Answer books are provided to student teachers to write the internal test and examination.

Through the assessment of the performance of student teachers in various activities including soft core and hard core papers, the faculty members understand the learning difficulties faced by student teachers and adopt different remedial strategies/ mechanism to improve learning. Feedback is given to students.

We evaluate students in terms of their Academic Performance as well as overall Personality Development. For personal improvement we have Dattak Group/ Mentoring System wherein on Teacher Educator takes care of a group with 10 student teacher each. Here the focus is on personal growth and improvement of the Mentee Student.

Academic outcomes are made transparent and communicates by displaying mark sheets of both theory and practicum on display boards.

File Description	Documents
Any additional information	[View File]()
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is complete transparency in internal assessment which is based on the norms directed by the affiliating university. Separate rubric is developed to assess the various aspects of the students' learning, teaching skills, simulated teaching, lesson plan, seminars, practical activities, cultural events etc.

1. At the beginning of the year, faculty members expose the students to various components in the evaluation process during the year.
2. Development of a rating scale for the overall performance of the student teachers.
3. Internal assessment test program is organized according to the university and student teachers are informed in advance.
4. To ensure proper conduct of formative tests, two observers are allocated in each hall. The test papers are evaluated by faculty members within a week and display the result on notice board.
5. Correct answer scripts are confirmed by the subject teacher at random to ensure standard evaluation process. If there is any grievance is redressed immediately.
6. Students are constantly evaluated by faculty regarding theory

lectures, labs, assignments, unit tests.

7. If the students are facing any problem, they are solved by the principal of the college.
8. If there is grievance about university examination, there is a provision of re-checking/ re-evaluation. Students apply to the university and their answer scripts are re-evaluated by the university and solved the grievance.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://sgvpcoek.org/Infrastructure.aspx

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Outcome Based Education (OBE) is implemented in this institute as it gives emphasis on what is expected from the student teachers when they finish their course. In line with OBE Program Specific Outcomes (PSOs) Program Outcomes (POs) and Course Outcomes are evolved.

While preparing the syllabus of affiliating university for the B.Ed program, the BoS and Faculty Members prepare the course outcomes and map it with the program outcomes employing numeric weightages. It is approved by the Academic Council of affiliating university. The syllabus with course outcomes is displayed on the institution's website.

The preparation of Course Outcomes is done with brain storming sessions such that the objectives of each course are translated at the end in the form of outcomes.

The faculty in each of their classes addresses on these Cos and their inter- relationship with POs. in the beginning of each unit of every course handled by the faculty, the Course Outcomes are emphasized in the classroom for the students. By this exercise the students completely understand the concepts and try to enhance the cognitive skills of the course under consideration. The hard copy of the B.Ed syllabus is made available in the library as well as the student teachers can avail the benefit of softcopy too which is uploaded on the college website.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sgvpcoek.org/Syllabus_2019-20.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Concept attainment builds up the nurturing effect among the student teachers. The B.Ed course is designed to construct conscious thinking and to attain the meaning of the concept. Thinking process would develop the skills of ability to lead towards the metacognition.

Specific rubrics are prepared to pin-point the observation towards professional standard expected from them. Personal attainment like Self- Awareness, Self- Worthiness, Good Listening Skill, Articulation, Classroom dynamics, Joyful Learning strategies, creation of a caring environment, developing empathetic feelings and all higher order thinking activities practised during internship are evidences of learning outcomes of professional and personal attributes.

Exposure to school visit, door to door survey for developing a positive community life for children with diverse needs.

The Choice Based Credit System is a universal assessment system which was implemented in the academic year 2019-20, makes our student teachers attain the idea of assigning credits and transfers hours into merit card.

Learning task involves concept writing, mind mapping, real time reaction, recreational activities.

The projects included are the rich source of learning beyond textbooks which is meticulously planned. The peer teaching sessions are in concurrence with PLOs which are monitored through understanding the self, portfolio and EPC.

The activities under co-curricular domain and value- added courses like Life Skill Education, Environmental Education, ICT, Parenting Education, Disaster Management reflect students' professional

choice.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sgvpcoek.org/Syllabus_2019-20.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

34

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/d/1LcLw9rIQ4expgkNFmqfIIrEiaxwxECFA6VIeT7Lqj9I/viewanalytics

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmetal agencies for research projects / endowments in the institution during the year (INR in Lakhs)

42, 100 Thousand

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://sgvpcoek.org/Research%20Paper%20(21-22).pdf

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

22

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution organizes a range of Extension Activities in the neighbourhood community and sensitize the students about social issues and multifaceted development of students. These activities are performed in collaboration with local community and our NSS Unit. All the faculty members and student teachers actively participate in it.

The NSS wing of the college organizes camps for students in villages and nearby local communities. Lohara a small village is adopted for three years, and the village community is involved to conduct various programs like, Cleanliness Drive and Plantation, Rally and Pathnatya for Beti Bachao Abhiyan, spread awareness regarding Health

and Hygiene, and Literacy Campaign for the old age people about Various Schemes available from the government.

Some outreach activities are listed below: -

Swachh Bharat Abhiyan

Health and Sanitization

AIDS Awareness Rally

Clean and Green Campus

Days and Week are also celebrated and special morning assemblies are conducted in order to sensitize students towards various social issues. These includes World Women's Day, Human Rights Day, Mother Tongue Day, Republic Day, Independence Day, Yuvak Day etc. these outreach activities benefit neighbourhood community as well as our students. They instil civic sense, social responsibility, serving others and universal brotherhood which helps to their overall personality development. SGVPCCOE has strived to live its vision, "Enlightened the Masses through Education".

These programs are instrumental in converting students in to the responsible citizens of the country.

File Description	Documents
Paste link for additional information	https://sgvpcoek.org/PhotoGallery.aspx
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

55

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

08

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

SGVPCCOE has a sprawling campus in 37 acers of land with adequate and state of art infrastructure. Sufficient supporting facilities are provided for an effective ambience in curricular, co-curricular and administrative activities. The academic blocks of all the departments are equipped with advanced infrastructure facilities over a built-up area of 3291.99 Sq. m allocated exclusively for instruction functioning.

Classrooms: All 10 classrooms are spacious and well- ventilated, fitted with a sufficient number of lights, fan, boards and other requirements. Science laboratory is designed as multipurpose classroom where both theory and practical go hand in hand. Conference, Seminars, Guest lectures are organized in the Multipurpose Hall.

Laboratories: There are 08 well equipped laboratories for carrying out Curriculum, considering the NCTE Framework. The learning environment is conducive for collaborative work, practical work, presentations and teaching sessions.

Computer lab is well-furnished with a server and 14 computers with LAN and Wi-Fi facilities.

Library: The library seating capacity is about 50 with separate library cum reading room for the students with LCD Projector with Printer.

Cultural and Sports Facilities: the college provides excellent facilities for cultural activities as a result of which the college has been winning Trophies in Youth Festivals.

Fitness Centre: There is an outdoor open gymnasium in the college campus which is utilized by the students. Yoga activities are conducted regularly in college ground and terrace.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://sgvpcoek.org/Infrastructure.aspx

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

SGVPCCOE believes that a healthy body leads to an active mind and thus strives to provide students with state of art facilities to learn and practice sports. Our college has adequate facilities for sports, games (Indoor, Outdoor), gymnasium, Yoga Centre and Cultural activities. It has well maintained playgrounds for Cricket, Football, Basketball Court, Badminton Court and Kho-Kho, Kabbadi, Athletics are available amidst beautifully landscaped greenery. and

for Indoor games college provides material and equipment like Carom Board, Chess etc. There is an outdoor open gymnasium in the college campus which is utilized by the students and young aspirants from local community. Yoga activities are conducted regularly in college ground and terrace. Every year on June 21st the International Day of Yoga is celebrated where all the students and faculty proactively participate. We have permanent Instructor for Yoga. The Doctor is available in the Campus.

Cultural essence of embodiment in the environment of SGVPCCOE helps betterment of a student teacher's future. The college provides excellent facilities for cultural activities as a result of which the student teachers from our college actively participate in the Youth Festival conducted by affiliating university. Cultural Committee of the institution organizes various activities, such as Talent Hunt for the beginners, celebration of various days of significance like Independence Day, Teacher's Day, Yuvak Day, Birth and Death Anniversaries of the Educationalists, Social Thinkers and Reformers etc.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[j/https://sgvpcoek.org/Sports_Equipments.pdf]()

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

05

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[https://sgvpcoek.org/Infrastructure.aspx]()
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File]()

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

17620

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of our college is housed in an independent and spacious, well- equipped hall with carpet area of 183. 68 Sq. m. with rich collection of Books, Journals in addition to a vast collection of electronic resources. The library comprises reference, circulation, periodical, newspaper section and digital library.

The library has automated with Master Soft Library Manager Software. Data entry, issue and return is done with Lib Man Software since the automation of library. The installed software has functionalities that enable a library to manage its housekeeping operations, viz., acquisition of books and other materials, creation and maintenance of its catalogue database, circulation of its holdings etc.

The periodical section in the library is well designed to sit for longer hours to refer the Journals, Magazines and Periodicals at the entrance of the section. Serials or Periodicals processing are done through the LibMan Software. Subscriptions, renewals, missing issue, communication with vendors etc. are done at the technical section and periodical section. OPAC (Online Public Access Catalogue) Users after entering into library, they can check the status of materials available in the library through the OPAC module.

Strict surveillance of the complete library is done through CCTV Cameras. The reading room capacity is for 60 students, and separate section is made available for Research Scholars with ample

references. Direct access to Online Journals is available for staff and students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://sgvpcoek.org/Library.aspx

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

21862

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

30

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution is equipped with Wi-Fi Campus and Computer facilities which is used by the students for preparation of academic courses.

The classrooms are well equipped with projectors and for interactive teaching in the classes and for PPT Presentations. There is an Auditorium Hall equipped with LCD Projector, Sound System having capacity of more than 100 students. The college has Computer Lab which is equipped with 14 Desktop Computers.

Wi-Fi: The access points are placed in various places like Library, Corridors and Labs. Wi- Fi access is provided to all the students which monitored and controlled by fire distinguisher.

IT Service Management: The IT Service management is done by a team headed by System and Network Administrators. This team manage the institute IT infrastructure and deploys the e-resources campus-wide. All the systems on the campus are connected through LAN with high- speed internet to serve the computing needs of the users to facilitate teaching, learning, research and administration.

Unauthorised use of individual/ institutional information is not permitted.

Faculty members and student teachers exercise their responsibility and ethical behaviour in the utilization of software and IT resources. All the users abide by the rules and regulations stipulated I IT Policy of the institute. All the purchased products and equipment with invoice are recorded in a standard stock register from time to time.

LAN Facility is available in administrative office and Principal Office.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

19

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

336489

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has made commendable efforts to augment the infrastructure to keep pace with academic advancement and growth.

The college ensures optimal utilization of budget allocated for the maintenance and upkeep of the college infrastructure by preparing estimated budget for all expenses every year. For this college holds regular meetings of Budget and Purchase Committee constituted to plan and monitor the projects to be taken up in a session finally the annual audit is carried out to take stock of the situation.

The college keeps the maintenance of infrastructure facilities and equipment by hiring services of Mechanic, Electrician and Technician. The official staff also takes care of the regular maintenance needs.

The college has sufficient classrooms and upgraded library, computer lab with Wi-Fi facilities. Offices are located at ground floor, library and Computer lab are located at first floor and classrooms are located in ground floor and 1st floor. There is an Auditorium, Seminar Hall and Two Classrooms with LCD Projector.

Water reservoir- a Well is there with motor pumps and overhead tanks so that a constant supply of running water is made available to all students, staff within the campus. Aqua guard is fitted for filtered drinking water.

Cleaning personnel clean the washrooms four times a day, using disinfectants, detergents and naphthalene balls. The campus maintenance is monitored through surveillance cameras.

Indoor and Outdoor game facilities are available and utilized by the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

69

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://sgvpcoek.org/Syllabus_2019-20.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

82

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

09

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

05

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

08

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

08

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

05

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution has a Student Council led by student representatives. Members of the Student Council serve as a bridge between the students and the administration. The Student Council has members from different college committees. The list of committees including intern teacher representation is:

1. **Discipline Committee: Discipline Committee has been formed to take care of the student discipline and its related problems throughout the year during regular classes as well as on the various events.**

2. **Cultural Committee:** Organizing cultural events in the college, conducting morning assemblies and Youth Festival preparations, Days of National and International importance.
3. **Library Committee:** Formulating the norms for issuing of the relevant books, updating of library resources, purchase and upgrade of software and enhancing of library services.
4. **Sports Committee:** Encouraging participation in sport activities and organizing sports events. The Committee organizes Sports Day every year in the institution and motivates the students to participate in various sports events.
5. **Grievance Redressal Committee:** The functions of this committee are to look into the complaints lodged by any student/teacher and judge its merit. The committee is also empowered to look into the matters of harassment, if any.
6. **Clean and Green Campus Committee:** Campus cleaning and beautification committee works for it and motivates student teachers for the same. The committee supervises general cleanliness, support facilities like notice- boards, drinking water, waste management and other facilities for students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

05

File Description	Documents
Report of the event	[View File]
Upload any additional information	[View File]
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File]

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

It is a matter of pride that Alumni of SGVPCCOE have a strong placement record which explains that our former students occupy various key positions and have a strong eminent history in the different walks of their life. The institution has Alumni but it is not registered. The office bearers keep on changing every 5 years. The Present Alumni Association is constituted with 07 members and very active in various activities.

Following are the various activities that take place on behalf of Alumni Association:

1. Alumni Meet: Every year Alumni arrange a yearly meeting and during the year in order to conduct activities the concern meeting is conducted as per need.
2. Placement: There are a good number of Alumni in various schools and colleges who help in placing the final year and pass out students with their reference or sometimes in their own organization.
3. Academic Contribution: Meetings of Alumni Office bearers are held online/ offline on various agenda of conducting talks and to make the Alumni more interactive with the institution. Alumni who are highly accomplished, experienced in any field of expertise are invited as guest faculty, judges and address during occasions etc.
4. Apart from formal Alumni Association meetings, the institution also engages the Alumni support in many ways such as collecting suggestions, feedback on existing curriculum, updates on emerging trends, etc through various networking

platforms mail, what's app etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution aligns effective leadership towards the vision and mission to produce quality teachers as per the local and global needs and to improve the quality of Teacher Education.

In tune with the vision of the college, we facilitate for opportunities to be taken, to be committed citizens, while focussing on the mission to be sensitive in all their endeavours undertaken.

The aim of the institution is to provide quality education in pedagogical practices to achieve the charism Pedagogy of the Heart. Students' positive attitudes are internalized towards social issues, environmental concerns, emerging global and local challenges.

We train intellectually well- developed teachers focussing on the mission of this college. We believe in decentralization of the work. So quality benchmarks create an intellectual climate by providing opportunities for creative, reflective thinking, analytical thinking and pro-active thinking.

The vision of the college is, "Enlightening the Masses through Education". The Philosophy of the college is made known to the various stakeholders through displays, assembly session, college

website, actual practice, talks, exhibitions and workshops, contact
with the community, consultancy and outreach programmes outside the
institute.

Need-Based Community work is undertaken though COP to help deprived
sections of the society and develop sensitivity among students.
Special programmes are conducted at our college for women and help
them to earn their living with the aim of developing sensitivity
among students and faculty about equality and fraternity.

File Description	Documents
Paste link for additional information	https://sgvpcoek.org/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The team at SGVPCCOEK strongly believes that effective leadership
creates an environment conducive to participatory processes, which
in turn, fosters effective functioning of the institute. Hence, the
Management, Principal, Faculty and Administrative Team work
collaboratively to ensure effective and smooth functioning of the
institution.

- JSM helps in enhancing teaching- learning processes by
  encouraging faculty to conduct workshops, seminars,
  exhibitions, research and other events. The Management
  encourages TEs to publish books and articles, an activity that
  enriches the faculty and percolates down to the interaction in
  the classrooms.
- Guidance is provided by the President, Vice President,
  Secretory of JSM through formal and informal visits, circulars
  and policies.
- Encouragement and appreciation to the staff members are
  provided in various ways like a written word, awards,
  incentives, appreciation as well as sponsorship to attend
  various workshops and conferences.
- JSM also provides exposure and support for career development
  and professional growth of Faculty by providing NOC as well as
  timely support for Doctoral Studies.
- The management reveals its faith in the institution by
  providing enough freedom and non- interfering support to make
  decisions. However, common decisions related to academic and

administrative activities are taken by the JSM authorities.
- Our college is affiliated to the KBCNM University Jalgaon. The university monitors and foster smooth governance and teaching-learning process.
- By circulating regular notices and circulars, through policy decisions at the Senate, Academic Council, Faculty, Board of Studies for Education. The Principal is the member and Chairperson of BOS.

File Description	Documents
Paste link for additional information	https://sgvpcoek.org/Organogram.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The plan is deployed with an objective of achieving excellence through optimum utilization of resources. The college has a strong Strategic Plan prepared for 2017-22 aiming at clearly formulated objectives:

1. Facilitating high-quality knowledge.
2. Curriculum revision as per the demand of industry/ Introduction of New Courses.
3. Fostering Human Values and all-round development.
4. Development of competencies and skills/ Enabling to handle the technological challenges.
5. Create good infrastructural facilities for optimization of knowledge acquisition.
6. Nurture the students holistically and make them competent to excel in the global scenario.

The management conducts regular review of compliance to strategic plan. It aims to conceptualize learning outcomes in more comprehensive terms and desires that its graduates possess distinguished academic and personal abilities. The management feels that quality of Faculty and diversified educational system has an important role to play in an institution to reach its full potential.

The principal continues to provide mentorship to students giving them respite during challenging times and personal contact with students who had lost their loved ones. Students facing difficulty with technological connectivity issues are provided an alternative wherein the staff post the material on What's App or email it. The institution has excellent retention rate of faculty, thereby focusing on administrative stability, clarity, engagement in various faculty development programmes.

The strategic plan was successfully implemented based on the actionable tasks mentioned in strategic plan and the outcome are clearly visible now.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	chrome-extension://efaidnbmnnnibpcajpcglclef indmkaj/https://sgvpcoek.org/uploaded_files/ 6.2.1.%20Strategic%20Plan.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has well- defined organizational structure to ensure efficient governance and management through effective decision making. The main bodies that have been constituted, formulate and execute policies and strategic plans based on its vision and mission. To ensure transparency and accountability, the role and responsibilities of various bodies are clearly defined in the constitution of JSM.

The organizational structure lends itself to sustaining institutional capacity and educational effectiveness through the involvement of external members in various Committees/ Boards. JSM grants approval and ratification of various policy decisions of the college. It approves budgets for administrative, academic and research programmes and activities. The Principal has the power to construct committees and cells according to the needs of the institution. The college has different committees and Cell like, Academic, Cultural, Examinations, Finance and development, research & e-governance, divinity and extension activities which make their policy by periodic meetings with Principal.

Planning and Review is transacted under the watchful eye of the IQAC.

Admissions: The Principal and administrative staff oversee the admission process adhering to the Norms by CET Cell NCTE and University guidelines after the centralised counselling.

Service Rules: All staff is oriented about the Administrative and Service Manual available in the institution. Faculties are educated about conditions of service, role and responsibilities, discharge of duties, increments, kinds of leave, code of conduct, and academic excellence.

The college provides an inclusive environment that celebrates diversity and accords due recognition to staff and students achievements.

UGC / NCTE and the affiliating university.

File Description	Documents
Paste link for additional information	https://sgvpcoek.org/Default.aspx
Link to Organogram of the Institution webpage	https://sgvpcoek.org/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution is taking many welfare measures for all the teaching & non-teaching staff as they are the backbone of the institution. Few of the welfare measures are listed below:

Teaching Staff:

- Study Leave for research work with pay.
- Study leaves for participating Seminar/ Workshop/ Conference
- Loan on need
- Provident Fund/ Contributory Provident Fund
- Insurance Facility
- For Preparation and presentation of Research paper in National Seminar the institute sponsors by paying the registration fee along with on duty leave.
- Research Facilities with Wi-Fi are available for teachers in the library, separate Research Cell is established in the college.
- Laptop facility to teachers based on their role and position.

Noon- teaching Staff:

- Provident Fund/ Contributory Provident Fund
- Loan on need
- Insurance Facility
- Supporting Staff are provided with free computing skill programmes.
- Interest free loan in the case of Medical Emergency is sanctioned to the employees which is repayable in easy instalments.

Training is provided both Teaching and Non- teaching staff.

Maternity leaves up to six months is applicable.

Medical Check ups of teaching and non-teaching staff is done on free of cost.

Yoga camps are organized from time to time.

One Day Staff Tour with Lunch and Dinner is sponsored by the management every year for teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

05

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	[View File](#)
Upload any additional information	[View File](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

02

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institution has Performance Appraisal System for teaching and non-teaching staff which strictly follows the UGC Regulations, State Government Policy for the Appointment of Teachers and others academic staff in the institution. The performance of each employee is assessed annually after completion of one year of service. The performance of each faculty member is assessed according to the Performance Based Appraisal System (PBAS). Increments and promotions are completely based upon the performances.

The performance of teaching staff is assessed on the following bases: their Academic Qualification, Research Experience and Training, Completed Research Projects or carried out. Publications, Total teaching experience, Evaluation experience, Engagement in Extension Activities, Membership of Professional Bodies etc.

The institution also undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The institution accords appropriate weightage to these contributions in their overall assessment. The PBAS Proforma filled by the Faculty Member is checked and verified by the Head of the institution and faculty members whose promotions are due are recommended by the

institutional head based on this Proforma. On the other hand, all Non-teaching Staff are also assessed through annual confidential reports and annual performance appraisal.

The various parameters for non-teaching staff members are assessed under different categories i. e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/ Co-operation with Superiors, Subordinates, Colleagues, Students and Public, Power of Drafting, Efficient Organisation of Documents and Technical abilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has a mechanism for internal and external audit to ensure financial compliance. The institutional accounts are regularly audited. The observation of the auditors if any are immediately corrected/ rectified.

Internal Audit: The Internal Audit is an ongoing continuous process. Qualified Internal Auditors from external sources are permanently appointed and a team of staff make a thorough quarterly check and verification of all payments, receipts & journal vouchers, cash books, ledger account review that are carried out in each Financial Year on an accrual basis system.

External Audit: The External Auditor appointed by the Sanstha performs audit of the financial statements of the college. The financial records are audited by qualified Chartered Accounts Ms. KGP & Associates at the end of each Financial Year and Income & Expenditures, Balance Sheet and prepared notes to accounts are certified.

Statutory Financial Audit of institute is conducted in two sessions, in the month of April/May. After finalization the audited statement

is duly signed by Principal and Chartered Accountant. All accounting
systems are accrual based, computerized and maintained on Tally.

Finance Committee oversees the college's financial well-being. The
accounts section looks into the maintenance of annual accounts and
audits. The institution strives its best to sustain and maintain
quality irrespective of the budget granted and utilized. The system
of maintaining accounts is done by bank transactions thus ensures
internal check and balance of accounts.

File Description	Documents
Paste link for additional information	chrome-extension://efaidnbmnnnibpcajpcglclef indmkaj/https://sgvpcoek.org/uploaded_files/ Audit%20Report%2021-22.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

SGVPCCOEK follows a strategy for mobilizing resources and ensuring
transparency in the financial management of the institute.
Mobilization of funds in the institute is through several ways. The
primary source is through collection of other fees excluding tuition
fees. The other fee is fixed by the affiliating university. The

parent institution helps us to mobilize more and more funds to create a well furnished and healthy campus for the students. The IQAC Committee always looks for the new measure for mobilising funds and it has developed systematic procedures for their optimal utilisation. The college has tried to generate funds in the form of money and material objects.

The college has very transparent mechanism of auditing and a specific committee for utilising this grant and resources.

Optimal Utilization of Funds: The College keeps its infrastructure updates from time to time. It has prepared its policies for effective implementation and optimal utilization of resources. The received funds are collected and used through the Cheque, RTGS or NEFT mode. As per the priority and advice of committees the funds are utilised for infrastructural development and beautification, ICT device and up-gradation, student development and necessary equipment for the skill-based courses. Each and every single rupee received, is spent using proper channels, such as quotations, e-trending, discussion with consent of committees and Cheque or online payment system.

Institutional Budget: Every year Annual Budget is prepared well in advance as per the needs and requirements of the college.

File Description	Documents
Paste link for additional information	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://sgvpcoek.org/uploaded_files/Audit%20Report%2021-22.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In the college the Internal Quality /Assurance Cell was established on 01/07/2005. From it's establishment the process of quality enhancement and sustenance was begun through different strategies.

The IQAC is constantly working on to promote the quality culture in its all spheres of the college activities and promoting holistic academic excellence. The IQAC monitors the implementation of Vision & Mission of the college.

Activities undertaken under Internal Quality Assurance Cell at SGVPCCOEK

- **Value Inculcation Program: To inculcate values among Student teachers. Value inculcation program is celebrated every year by conducting Assembly Sessions, Performing Skits, Stories, Display Pictures etc.**
- **Peer Teaching: This is another institutionalised practice wherein academically weak students especially who lack concept clarity are taught by the advanced students.**
- **Language Enrichment Activities: As majority of STs are from vernacular medium, they lack sufficient competence and confidence in using language. To enhance their proficiency, a Language Enhancement Activities are conducted in Mentor Groups.**
- **Community Oriented Programmes: Societal upliftment and Nation-building are some of the aims of education. College is undertaking various activities for the community such as Beti Bachao Abhiyan, Digital Literacy Drive, Workshops, Hastkala Exhibition for Women, Swatchhata Abhiyan, Tree is My Friend are organized.**
- **Expert Talk: This is another unique feature at the college. Experts and Academicians are invited from different disciplines to share their expertise and advice to students.**

Alumni Association, Student Council, Research Cell, Techno-savvy Culture, Subject Week Celebration, Evaluation, Faculty Development Initiatives are the notable program conducted by IQAC.

File Description	Documents
Paste link for additional information	https://sgvpcoek.org/Default.aspx
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has significantly contributed towards improving Academic Environment, Teaching and Learning Process, Curriculum and Evaluation Method and Research Environment in the institution.

The IQAC of the college has devised several mechanisms to review the effectiveness of the teaching learning process, structures and

methodologies of operations in the institution and strived hard for its reforms. Adequate space in classrooms, quality instruments and equipment in laboratories, appropriate knowledge resources in the library and ICT facilities in classrooms, labs and the library are ensured before the commencement of every academic year.

The participation of faculty in Syllabus revision workshops enhances the preparedness for effective teaching -learning in the classrooms. Scheduling of courses in the time-table is doe by keeping in view various factors such as the nature of courses like Compulsory/ Elective/ Add-on/ Remedial etc. on ne hand and schedules of Co-curricular and Extra-curricular activities on the other.

The IQAC is also keen on 'Teachers' Training and retraining workshops' organised to diversify the teaching methodologies used by the teachers in their day-to-day teaching practices. The most commonly used methods are projects, internship, field visits and ICT based teaching including Google Classroom, PPT. Designing and conduct of free of charge or affordable, need based Add on Courses is the regular practice.

Students as Stakeholders are also included in reviewing the teaching- learning process by getting feedback in prescribed format.

Academic Audit is also conducted by college and reports to JSM.

File Description	Documents
Paste link for additional information	https://sgvpcoek.org/Default.aspx
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://sgvpcoek.org/AQAR.aspx
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Students of both the genders are given equal opportunities to develop into responsible citizens of the future. The issue is also addressed through curricular imputes.

Number of gender equality promotion programmes organized by the institution during the the year is listed below:

1. **Safety and Security: The institution has no compromise in the security issues. Around 10 CCTV Cameras have been installed in main places like entrance gate, library, auditorium, classrooms, office etc., for the safety of the students.**
2. **Grievance Redressal Cell:**

- **Grievance Redressal Cell deal with all the grievances faced by girl students and lady faculties.**
- **It provides a safe environment for lady students and teachers.**
- **Conducts awareness programs to emphasize on the rights of the women.**
- **Formulate equity action plan in the development activities of the institution.**

1. **Discipline Committee:**

Discipline Committee is constituted in the college. The Committee gives utmost importance for maintaining students discipline in the class as well as in the campus.

The students admitted to the course are grownups with the

responsibilities: however, the provision has been made through the Women Empowerment Cell to provide guidance and counselling to women students according to their social and academic needs. As such the institution did not face any harassment issues so far, some minor issues are resolved through guidance given by the faculty members. Social issue related to women in the society are discussed in the classroom. It helps the student teachers to understand gender equality.

File Description	Documents
Annual gender sensitization action plan	chrome-extension://efaidnbmnnnibpcajpcglclef indmkaj/https://sgvpcoek.org/uploaded_files/ 6.2.1.%20Strategic%20Plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://sgvpcoek.org/AQAR.aspx

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor- based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institute has a policy whose underlying philosophy is sustainable Waste Management by increasing resource efficiency and harmonizing the relationship between society, environment and economy. The college strives to work towards a zero waste campus resounding an eco-friendly ecosystem of, "Reduce, Recycle and

Reuse".

1. **Solid Waste Management:** The college implemented solid waste management measures to convert solid waste into valuable resources. Waste is collected from the college premises, classrooms and gardens and is cleared on a daily basis. Vermicomposting plant is active in the campus of JSM and the manure is used as natural fertilizer for the flora and fauna within campus.
2. **Liquid Waste Management:** The college actively promotes water conservation practices to reduce water wastage. –

- Maintenance is done regularly to detect and stop water wastage.
- Rain water is collected in water reservoirs and used for the in-house plants.

1. **Biomedical Waste Management:** As there is no Medical or pathology lab in the campus no issue of the management of Biomedical Waste. Broken glass, used bandage and dressings if any are packed in a bag and put in the trolly provided by Grampanchayat.
2. **E-Waste Management:** Separate room is available for disposing E-Waste. It is collected, segregated and sent for safe disposal.
3. **Waste water Recycling System:** Waste water is used for garden.
4. **Hazardous Chemical and Radioactive Waste Management:** Our institute is situated in the rural area where there is no industry.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://sgvpcoek.org/Infrastructure%20Facility.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the

A. Any 4 or all of the above

campus

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities   **A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

A. Any 4 or all of the above

5.

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Efforts have been made by the institution in providing an inclusive environment which promotes harmony and tolerance among the students, contrary to popular belief. Students enrolment is unbiased and transparent. Moreover, the institution provides equal opportunities to the students in various activities, irrespective of their caste, creed, religion, language, culture and region. NSS unit is established to inculcate a sense of unity, discipline and harmony, which is quite significant.

Various cultures are represented during the fests which depict the sense of respect towards all the cultures. The anti-ragging cell acts as a key factor in maintaining tolerance and harmony among students. For the last one decade, there is no incidence of ragging which shows the efficient working of the cell.

Grievance Redressal Committee is constituted to address the grievances of the students. NSS unit organizes Health Check Up Camp,

Nutrition Awareness, Environmental Protection Women Empowerment
Programme and Educational Awareness among rural population.

During the lockdown period our NSS Volunteers have distributed Masks
and Sanitizer to the rural community.

Commemoration days like International Yoga Day, Independence Day
Celebrations, Swatchh Bharat Abhiyan, "Say no to Plastic" Abhiyan,
Women's Day are celebrated in the college to promote harmony.

Sports and Cultural activities are organized in the campus to
encourage and positive attitude among students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations:
values, rights, duties and responsibilities of citizens

The Vision of the college is, "Enlighten the Masses through
Education" to aspire for the educational advancement and welfare of
the society through extension activities. Institution constantly
inspires students and provide a platform for skill development,
ethical and human values development. the college has a strong
bonding with the local people. This includes a number of minorities
and marginalized section students. The college successfully
implemented the Choice Based Credit System which is introduced by
KBCNMUJ in 2019. The focus is on skill development, career oriented
programs through Value added course. Special attention is given to
weak students especially belonging to ST/SC/OBC and Minority groups.
The emphasis is to create an enabling ecosystem of equal
opportunities for education of other backward community with other
belief of academic excellence.

Women oriented programmes are usually organized to motivate girl
students. Enhanced quality of life, developed environment,
justifiable living, human values and quality of education. The
college has adopted a neighbouring village Gorkheda. In this village
our students had campaign for education, social harmony, government
policies and plans for betterment of society.

The institution through environmental education, clean and green campaigns, preservation of natural wealth, services during national calamities, networking with school and community sensitize the students and employee. In our college, Virtues like respect, responsibility, love, honesty, tolerance and co-operation are strengthened.

We are distinct in a psycho-socio-emotional- motor domain of preparing joyful, happy teachers for tomorrow who would "Enlighten the masses through education."

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college imparts the feeling of patriotism in students and staff

members by celebrating the national festivals like Independence Day, Republic Day, Women's Day, Teachers Day every year. While celebrating 75 years of our Independence various programmes were conducted to imbibe the National Spirit. Further it was followed by "Cleanliness Drive" for a week under Swatchh Bharat Abhiyan. In our Sanstha we celebrate it as, "Chaitanya Saptah".

International Yoga Day is celebrated on 21st June every year, the students and staff practices Yoga and Pranayaam in the green campus of SGVPCCOEK. Celebration of Human Rights Day is also a regular practice at our institution.

The college also organizes the events to commemorate the birth and death anniversaries of Social Reformers, Freedom Fighters and the Educationists such as Dr. B. R. Ambedkar, Mahatma GandhiSwami Vivekananda, Dr. Radhakrishanan etc. The events include lecture by eminent speakers from diverse fields and conducting intra- college competitions like Essay Writing, Slogan Writing, Poster Making, Cleanliness drive etc.

The college celebrates these days of national importance to recall the events or contribution of our leaders in building the nation. Distinguished Guests are invited to address the students who bring out invaluable knowledge in the field of emerging technologies and advancements.

Death Anniversaries of great persons of national importance are marked by paying homage and recalling their contribution to the nation. College celebrates World Women's Day on 8th March every year.

Sports and Cultural Activities are organised for students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice- 1

Title: ICT for effective Teaching- Learning

Objectives: To:

1. Provide access to authentic ICT resources and Virtual "space" for learners.
2. Enhance Student networking

Context:

Most significant development- online teaching- learning attributed to the impact of Information Technology is a way to ensure effective institutional functioning and blended learning.

Practice:

- Recorded lectures and live lectures by Faculty
- Use of apps like WhatsApp, Google Classroom, Meet, Zoom.
- Webinars, Examinations by Students and online FDPs by Staff

Evidence of Success:

- Multimedia Presentations,
- Webinars attended by Faculty and Students
- Feedback for students through online mode.

Problems Encountered:

Non- availability of smart phones

problems of network

Resource required:

Funding, regular network

Best Practice II

Internalizing Pedagogical Skills-

Title of the Practice: Arming Students with the Power of Change

Objectives: To:

- prioritize ways to create inclusive environment.
- develop students with voice and leadership

The Context: Pedagogical Skills aim to create its processes that enable students to organize independently, scientifically the methodological processes.

The Practice: The programmes provide ample inflection points for developing pedagogical skills as follows:

Students profiling is used for their SWOT.

Content Test: is administered Methodology wise.

students are assigned to Mentors

Internship: At different schools

Participation in Events: Pedagogical skills are fine- tuned through mandatory participation in committees and college activities, community outreach activities.

Professional Progression:

- Focused Assignments
- Placement drive

Evidence of Success: Some of our students continue higher education as well as to lateral professionals.

Problems Encountered:

- Diverse Socio-Cultural backgrounds

Resource required:

Academic tutoring

File Description	Documents
Best practices in the Institutional web site	<u>View File</u>
Any other relevant information	<u>View File</u>

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Vision, Mission and Objectives of the institution clearly points towards a Value based education based on the curriculum of the affiliating university. The college has a strong bonding with the local people. This includes a number of rural and marginalized section students. The college successfully implemented the Choice Based Credit System which was introduced by Affiliating University in 2019. The focus is on skill development, career-oriented programmes through value added courses. Special attention is given to weak students especially belonging to ST/SC, OBC and Minority groups. This college caters to the needs of rural students.

The number of girl students also remains good in college. The main focus of the institution remains on the betterment and welfare of the girl students. Women oriented programmes are frequently organized in the college to motivate the girls. As it is a rural area most of the girls would have remained either at home or would have different tracks. The college administration always endeavours to provide such girls a good platform to exhibit their talents in different activities in the college.

Through proper planning and strategies, the institution focuses at delivering to its best ability the vision of the college. Our college believes in philosophy that students are the most essential and crucial stakeholder and that essential efforts are made to make them professionally and socially competent, so special efforts are made in this context. In our institute students from diverse socio-economic and academic background are enrolled annually.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Kavyitri Bahinabai Chaudhari North Maharashtra University, Jalgaon prescribes curriculum for the affiliated colleges of Education and our institution being a part of the above said university follows the same curriculum. Three faculty members of our college are the members of Board of Studies and the principal is Chairman of the Board of Studies. Being the Chairman of BoS, the principal was steering the process of syllabus modification for the two-year teacher programmes.

Academic Calendar is implemented as per its plan. Tests and tutorials ate periodically arranged. Feedback is provided to students regularly. Curricular, Co-curricular and Extra-curricular activities are the regular practice of the institution . Holistic growth of the student teacher is largely ensured while teaching or practicing this framework. Every year, the time-table is prepared as per the guidelines of academic calendar. Faculty delivers the curriculum using different techniques like, Team Teaching, Role playing, Project Method, ICT- based teaching through well equipped classrooms and laboratories.

Beside these strategies students are also acquainted with seminars, workshops, extension lectures, orientation programs, morning assembly, celebration of national and international days, various competitions, excursions and other techniques; to provide exposure, wisdom and life skills training. The locus of control remains on using appropriate teaching strategies to ensure completion of the course well in time.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	chrome-extension://efaidnbmnnnibpcajpcglcl efindmkaj/https://sgvpcoek.org/Academic%20 Calender%202021-22.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our institution adheres to the academic calendar so adopts continuous and comprehensive evaluation system for student teachers assessment. Teaching learning process is more concerned with the students' learning rather than teachers' teaching. The college focuses on student teachers overall learning by incorporating various assessment techniques.

The focus is not only on teaching the content but also to develop various skills required to become effective teachers. Hence our evaluation process focusses on content, skills as well as overall personality development of student teachers. The evaluation process is carried out on a continuous basis and in different manners. The college carried out evaluation not only by paper pencil test but also by observing student teachers in the class, outside the class, on the campus and also outside the campus, in practicing schools, curricular activities and co-curricular activities.

To evaluate student teachers' learning the college administers written tests and conducts informal oral tests. Student teachers are also assessed by the faculty members on various aspect like discipline, attendance, participation in cultural and other extension activities.

There is an internal examination of all theory papers in which two tests of 20 marks are compulsory for each paper it means for six papers total 12 tests are conducted regularly. Question papers for the internal examination are set by our faculty.

For practical studentsare evaluated through various tasks.Preparation of Evaluation Rubrics are the regular practice for Continuous Internal Evaluation.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	chrome-extension://efaidnbmnnnibpcajpcglcl efindmkaj/https://sgvpcoek.org/Academic%20 Calender%202021-22.pdf

1.1.3 - Teachers of the Institution participate | A. All of the above

in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

07

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template)	<u>View File</u>

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

55

File Description	Documents
Any additional information	<u>View File</u>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

For the two year B.Ed course, the Curriculum prescribed by KBCNM University provides an opportunity to student teachers to develop Professional Ethics, Gender Sensitivity, Human Values, Environment and Sustainability.To imbibe Professional Ethics and diversity the following activities have been envisioned in the Curriculum.

Value Inculcation: -Since values cannot be directly taught, attempts are made at the college to create an ambiance for value absorption through observation, experience, anecdotes and debates. In the assembly session each student deliver post prayer talk, "Two Words on different subjects" thought for the day, stories, skits based on their values. Simultaneously, Value Education is a part of Core Papers in the syllabus.

Life Skill Education: - in the CBCS Curriculum Life Skill

Education is offered as a paper. Group discussion, activities and role plays, participation in various theme- based skits such as Dowry, Female Foeticide, Rationality and Patriotism.

Policies, Processes and Parametersadopted by the institution help student teachers to imbibe diversity and Gender Equality. During assembly sessions Multilingual Prayers are rendered. All the compulsory and Choice Based paper in the syllabus help to understand the Gender Equality, Diversity, Environmental Values and Sustainability.

Environmental Values: - Green and Clean Campus, Plastic free Campus is our regular practice helps to inculcate the Environmental Values as well as Sustainability among student teachers. In the syllabus Environment Studies a paper is included. Tree Plantation, Vermicompost , water recycling are the regular activities.Women Empowerment Cell is very active under which the programs for womens are conducted.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<u>View File</u>
MoU's with relevant organizations for these courses, if any	<u>View File</u>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

34

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	[View File](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View File](#)
Any additional information(Upload)	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://forms.gle/EkTS3fmwQTuuFWyn7, https://forms. https://forms.gle/t5C8VBTaNX57QLnR6gle/ncot1UCEy9xqw1PJ9,

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

100

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

77

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Promoting student success is the institution's strong intension since its inception and it believe that individual growth lies in classroom learning and applying the acquired skills at workplace.

Well-structured assessment multi-pronged educational strategy is embraced by the institution to cultivate inclusive ethos

Orientation Programme: - One Week Orientation programme for the freshers from diverse backgrounds is designed to make them feel more connected to the campus and the curriculum provided by affiliating university.

The institution provides personalized attention and the students are identified as advanced learners and slow learners based on the diagnostic test/ mid examinations to provide appropriate learning environment.

Advanced Learners: - the fast learners are identified through interactive sessions in classroom. Such students are encouraged to participate and present paper in Seminars/ Conferences/ Workshop/ Inter Collegiate Competitions. The Career Guidance Cell Provides guidance for competitive exams like CTET, SET, NET etc.

Slow Learners: - The slow learners are identified on their performance in subject knowledge test and Micro- Teaching. Special program in the form of Remedial Classes and special guidance is arranged to improve their performance.

Mentoring System is in place to help and motivate the students to improve their overall academic performance.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
89	**05**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The academic plan of our institute is Learner- Centred. The goal is to impart up-to-date knowledge, acquaint them with the latest research and empower them to apply their skills to develop innovative solutions to present day problems. The institution is imparting different types of teaching approaches to ensure no student is left behind. Academic Calendar is Prepared for that.

Experiential Learning: - our faculty members use Experiential Learning approach. It aims to sensitize the students regarding new experimental learning techniques. Basically, for the disciplines like, Social Science, Physical Science, Life Science, Geography, Mathematics, Educational Psychology and Computer Practical, Experiential Learning is used. Participation in various competitive exams, in field work, designing awareness campaigns, allows them to demonstrate their skills enhancing capacity building. It enhances the learning abilities of student teachers.

Participative Learning: - it is one of the best leaner-centred approach used in the class as well as out of the class activities. Student teachers actively participate in various activities such as- Seminars, Group Discussion, Debates, Quiz, Role Playing, Art and drama in education. The institution's in-house events like the Green Campus- Plantation dive, Swatchh Bharat Mission, and Health awareness Camps Awareness Rally allow

students to develop communal spirit, patriotic fervour, an aesthetic sense of social responsibility.

Problem Solving Methodology: - Action Research demonstrates to the students how a classroom problem could be resolved either individually or collectively. Students imbibe observation skills, designing tools, critical thinking, analytical reasoning, logical and structured planning and problem solving abilities.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	[chrome-extension://efaidnbmnnnihttps://sqvpcoek.org/STB%20AC%202020-21-English-Version.pdf](#)

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teaching- learning process at our college is technology oriented. Teacher Educators teach their subjects using technology i.e. modern audio-visual tools. They use films from You-Tube, Power Point or Prezi presentations as means to support comprehension and retention of knowledge. Mode of delivery of lectures in the institution is blended, wherein conventional blackboard system and power point presentations are also use. Student teachers use technology during their ICT Centre sessions, preparing lesson plans, newsletters, assignments etc. Students also prepare online presentation and video lecture. At the same time, several tutorials available on the internet are also supplemented. They are encouraged to attend and achieve online certificates from reputed online learning platforms. During COVID 19 technology was the best source of teaching learning.

The college library has an Institutional Repository created on D space an Open Soul Software to upload dissertation/ thesis as well as e-books and article. Films, Mobile applications, what's app group are some recent means of learning- centric environment at the college. ICT is the demand of the hour. Teachers need to integrate technology in ways more than one and this in fact would help them to face challenges of the 21st century. Almost all the lectures are delivered by using LCD Projector. These facilities not only utilized for teaching but also is extended to encourage students to present their project/ seminars in the class.

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<u>https://sgvpcoek.org/Infrastructure.aspx</u>

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

05

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
mentor/mentee ratio	<u>View File</u>

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

05

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

05

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

25

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The evaluation of the students on the basis of examinations is an integral part of the teaching-learning process. The mechanism of internal assessment is transparent and robust in the institution. The process of assessment and evaluation is discussed with the student teachers in the beginning of the course. The procedure of both internal and external examination is based on university norms.

The performance of the student teachers in teaching skills, simulated teaching, test and examination and other activities are assessed by faculty members by using rubrics developed by the institution and the same is communicated with the feedback.

The internal assessment is made transparent by displaying the obtained marks of the student teachers on the notice board. Answer books are provided to student teachers to write the

internal test and examination.

Through the assessment of the performance of student teachers in various activities including soft core and hard core papers, the faculty members understand the learning difficulties faced by student teachers and adopt different remedial strategies/ mechanism to improve learning. Feedback is given to students.

We evaluate students in terms of their Academic Performance as well as overall Personality Development. For personal improvement we have Dattak Group/ Mentoring System wherein on Teacher Educator takes care of a group with 10 student teacher each. Here the focus is on personal growth and improvement of the Mentee Student.

Academic outcomes are made transparent and communicates by displaying mark sheets of both theory and practicum on display boards.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is complete transparency in internal assessment which is based on the norms directed by the affiliating university. Separate rubric is developed to assess the various aspects of the students' learning, teaching skills, simulated teaching, lesson plan, seminars, practical activities, cultural events etc.

1. At the beginning of the year, faculty members expose the students to various components in the evaluation process during the year.
2. Development of a rating scale for the overall performance of the student teachers.
3. Internal assessment test program is organized according to the university and student teachers are informed in advance.
4. To ensure proper conduct of formative tests, two observers are allocated in each hall. The test papers are evaluated by faculty members within a week and display the result on notice board.

5. Correct answer scripts are confirmed by the subject teacher at random to ensure standard evaluation process. If there is any grievance is redressed immediately.
6. Students are constantly evaluated by faculty regarding theory lectures, labs, assignments, unit tests.
7. If the students are facing any problem, they are solved by the principal of the college.
8. If there is grievance about university examination, there is a provision of re-checking/ re-evaluation. Students apply to the university and their answer scripts are re-evaluated by the university and solved the grievance.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://sgvpcoek.org/Infrastructure.aspx

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Outcome Based Education (OBE) is implemented in this institute as it gives emphasis on what is expected from the student teachers when they finish their course. In line with OBE Program Specific Outcomes (PSOs) Program Outcomes (POs) and Course Outcomes are evolved.

While preparing the syllabus of affiliating university for the B.Ed program, the BoS and Faculty Members prepare the course outcomes and map it with the program outcomes employing numeric weightages. It is approved by the Academic Council of affiliating university. The syllabus with course outcomes is displayed on the institution's website.

The preparation of Course Outcomes is done with brain storming sessions such that the objectives of each course are translated at the end in the form of outcomes.

The faculty in each of their classes addresses on these Cos and their inter- relationship with POs. in the beginning of each unit of every course handled by the faculty, the Course Outcomes are emphasized in the classroom for the students. By this exercise

the students completely understand the concepts and try to enhance the cognitive skills of the course under consideration. The hard copy of the B.Ed syllabus is made available in the library as well as the student teachers can avail the benefit of softcopy too which is uploaded on the college website.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sgvpcoek.org/Syllabus_2019-20.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Concept attainment builds up the nurturing effect among the student teachers. The B.Ed course is designed to construct conscious thinking and to attain the meaning of the concept. Thinking process would develop the skills of ability to lead towards the metacognition.

Specific rubrics are prepared to pin-point the observation towards professional standard expected from them. Personal attainment like Self- Awareness, Self- Worthiness, Good Listening Skill, Articulation, Classroom dynamics, Joyful Learning strategies, creation of a caring environment, developing empathetic feelings and all higher order thinking activities practised during internship are evidences of learning outcomes of professional and personal attributes.

Exposure to school visit, door to door survey for developing a positive community life for children with diverse needs.

The Choice Based Credit System is a universal assessment system which was implemented in the academic year 2019-20, makes our student teachers attain the idea of assigning credits and transfers hours into merit card.

Learning task involves concept writing, mind mapping, real time reaction, recreational activities.

The projects included are the rich source of learning beyond textbooks which is meticulously planned. The peer teaching sessions are in concurrence with PLOs which are monitored through

understanding the self, portfolio and EPC.

The activities under co-curricular domain and value- added courses like Life Skill Education, Environmental Education, ICT, Parenting Education, Disaster Management reflect students' professional choice.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://sgvpcoek.org/Syllabus_2019-20.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

34

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/d/1LcLw9rIQ4expgkNFmqfIIrEiaxwxECFA6VIeT7Lqj9I/viewanalytics

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research

projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

42, 100 Thousand

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	chrome-extension://efaidnbmnnnibpcajpcglcl efindmkaj/https://sgvpcoek.org/Research%20 Paper%20(21-22).pdf

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

22

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution organizes a range of Extension Activities in the neighbourhood community and sensitize the students about social

issues and multifaceted development of students. These activities are performed in collaboration with local community and our NSS Unit. All the faculty members and student teachers actively participate in it.

The NSS wing of the college organizes camps for students in villages and nearby local communities. Lohara a small village is adopted for three years, and the village community is involved to conduct various programs like, Cleanliness Drive and Plantation, Rally and Pathnatya for Beti Bachao Abhiyan, spread awareness regarding Health and Hygiene, and Literacy Campaign for the old age people about Various Schemes available from the government.

Some outreach activities are listed below: -

Swachh Bharat Abhiyan

Health and Sanitization

AIDS Awareness Rally

Clean and Green Campus

Days and Week are also celebrated and special morning assemblies are conducted in order to sensitize students towards various social issues. These includes World Women's Day, Human Rights Day, Mother Tongue Day, Republic Day, Independence Day, Yuvak Day etc. these outreach activities benefit neighbourhood community as well as our students. They instil civic sense, social responsibility, serving others and universal brotherhood which helps to their overall personality development. SGVPCCOE has strived to live its vision, "Enlightened the Masses through Education".

These programs are instrumental in converting students in to the responsible citizens of the country.

File Description	Documents
Paste link for additional information	https://sgvpcoek.org/PhotoGallery.aspx
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

`01`

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`11`

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`55`

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

08

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

SGVPCCOE has a sprawling campus in 37 acers of land with adequate and state of art infrastructure. Sufficient supporting facilities are provided for an effective ambience in curricular, co-curricular and administrative activities. The academic blocks of all the departments are equipped with advanced infrastructure facilities over a built-up area of 3291.99 Sq. m allocated exclusively for instruction functioning.

Classrooms: All 10 classrooms are spacious and well- ventilated, fitted with a sufficient number of lights, fan, boards and other requirements. Science laboratory is designed as multipurpose classroom where both theory and practical go hand in hand. Conference, Seminars, Guest lectures are organized in the Multipurpose Hall.

Laboratories: There are 08 well equipped laboratories for carrying out Curriculum, considering the NCTE Framework. The learning environment is conducive for collaborative work, practical work, presentations and teaching sessions.

Computer lab is well-furnished with a server and 14 computers with LAN and Wi-Fi facilities.

Library: The library seating capacity is about 50 with separate library cum reading room for the students with LCD Projector with Printer.

Cultural and Sports Facilities: the college provides excellent facilities for cultural activities as a result of which the college has been winning Trophies in Youth Festivals.

Fitness Centre: There is an outdoor open gymnasium in the college campus which is utilized by the students. Yoga activities are conducted regularly in college ground and terrace.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://sgvpcoek.org/Infrastructure.aspx

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

SGVPCCOE believes that a healthy body leads to an active mind and thus strives to provide students with state of art facilities to learn and practice sports. Our college has adequate facilities for sports, games (Indoor, Outdoor), gymnasium, Yoga Centre and Cultural activities. It has well maintained playgrounds for Cricket, Football, Basketball Court, Badminton Court and Kho-Kho, Kabbadi, Athletics are available amidst beautifully landscaped greenery. and for Indoor games college provides material and equipment like Carom Board, Chess etc. There is an outdoor open gymnasium in the college campus which is utilized by the students and young aspirants from local community. Yoga activities are conducted regularly in college ground and terrace. Every year on June 21st the International Day of Yoga is celebrated where all the students and faculty proactively participate. We have permanent Instructor for Yoga. The Doctor is available in the Campus.

Cultural essence of embodiment in the environment of SGVPCCOE helps betterment of a student teacher's future. The college provides excellent facilities for cultural activities as a result of which the student teachers from our college actively participate in the Youth Festival conducted by affiliating university. Cultural Committee of the institution organizes various activities, such as Talent Hunt for the beginners, celebration of various days of significance like Independence Day, Teacher's Day, Yuvak Day, Birth and Death Anniversaries of the Educationalists, Social Thinkers and Reformers etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[j/https://sgvpcoek.org/Sports_Equipments.pdf](#)

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

05

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sgvpcoek.org/Infrastructure.aspx
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

17620

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of our college is housed in an independent and spacious, well- equipped hall with carpet area of 183. 68 Sq. m. with rich collection of Books, Journals in addition to a vast collection of electronic resources. The library comprises reference, circulation, periodical, newspaper section and digital library.

The library has automated with Master Soft Library Manager Software. Data entry, issue and return is done with Lib Man Software since the automation of library. The installed software has functionalities that enable a library to manage its housekeeping operations, viz., acquisition of books and other materials, creation and maintenance of its catalogue database,

circulation of its holdings etc.

The periodical section in the library is well designed to sit for longer hours to refer the Journals, Magazines and Periodicals at the entrance of the section. Serials or Periodicals processing are done through the LibMan Software. Subscriptions, renewals, missing issue, communication with vendors etc. are done at the technical section and periodical section. OPAC (Online Public Access Catalogue) Users after entering into library, they can check the status of materials available in the library through the OPAC module.

Strict surveillance of the complete library is done through CCTV Cameras. The reading room capacity is for 60 students, and separate section is made available for Research Scholars with ample references. Direct access to Online Journals is available for staff and students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://sgvpcoek.org/Library.aspx

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

21862

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

30

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution is equipped with Wi-Fi Campus and Computer facilities which is used by the students for preparation of academic courses.

The classrooms are well equipped with projectors and for interactive teaching in the classes and for PPT Presentations. There is an Auditorium Hall equipped with LCD Projector, Sound System having capacity of more than 100 students. The college has Computer Lab which is equipped with 14 Desktop Computers.

Wi-Fi: The access points are placed in various places like Library, Corridors and Labs. Wi- Fi access is provided to all the students which monitored and controlled by fire distinguisher.

IT Service Management: The IT Service management is done by a team headed by System and Network Administrators. This team manage the institute IT infrastructure and deploys the e- resources campus- wide. All the systems on the campus are connected through LAN with high- speed internet to serve the

computing needs of the users to facilitate teaching, learning, research and administration.

Unauthorised use of individual/ institutional information is not permitted.

Faculty members and student teachers exercise their responsibility and ethical behaviour in the utilization of software and IT resources. All the users abide by the rules and regulations stipulated I IT Policy of the institute. All the purchased products and equipment with invoice are recorded in a standard stock register from time to time.

LAN Facility is available in administrative office and Principal Office.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

19

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic

support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

336489

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has made commendable efforts to augment the infrastructure to keep pace with academic advancement and growth.

The college ensures optimal utilization of budget allocated for the maintenance and upkeep of the college infrastructure by preparing estimated budget for all expenses every year. For this college holds regular meetings of Budget and Purchase Committee constituted to plan and monitor the projects to be taken up in a session finally the annual audit is carried out to take stock of the situation.

The college keeps the maintenance of infrastructure facilities and equipment by hiring services of Mechanic, Electrician and Technician. The official staff also takes care of the regular maintenance needs.

The college has sufficient classrooms and upgraded library, computer lab with Wi-Fi facilities. Offices are located at ground floor, library and Computer lab are located at first floor and classrooms are located in ground floor and 1st floor. There is an Auditorium, Seminar Hall and Two Classrooms with LCD Projector.

Water reservoir- a Well is there with motor pumps and overhead tanks so that a constant supply of running water is made available to all students, staff within the campus. Aqua guard is fitted for filtered drinking water.

Cleaning personnel clean the washrooms four times a day, using disinfectants, detergents and naphthalene balls. The campus maintenance is monitored through surveillance cameras.

Indoor and Outdoor game facilities are available and utilized by the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

69

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File]()

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	[chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://sgvpcoek.org/Syllabus_2019-20.pdf]()
Any additional information	[View File]()
Details of capability building and skills enhancement initiatives (Data Template)	[View File]()

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

82

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

09

File Description	Documents
Any additional information	[View File]()
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File]()

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

05

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

08

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

08

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

05

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	[View File](#)
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution has a Student Council led by student representatives. Members of the Student Council serve as a bridge between the students and the administration. The Student Council has members from different college committees. The list of committees including intern teacher representation is:

1. Discipline Committee: Discipline Committee has been formed to take care of the student discipline and its related problems throughout the year during regular classes as well as on the various events.
2. Cultural Committee: Organizing cultural events in the college, conducting morning assemblies and Youth Festival preparations, Days of National and International importance.
3. Library Committee: Formulating the norms for issuing of the relevant books, updating of library resources, purchase and upgrade of software and enhancing of library services.
4. Sports Committee: Encouraging participation in sport activities and organizing sports events. The Committee organizes Sports Day every year in the institution and motivates the students to participate in various sports events.
5. Grievance Redressal Committee: The functions of this committee are to look into the complaints lodged by any student/teacher and judge its merit. The committee is also empowered to look into the matters of harassment, if any.
6. Clean and Green Campus Committee: Campus cleaning and beautification committee works for it and motivates student teachers for the same. The committee supervises general cleanliness, support facilities like notice- boards, drinking water, waste management and other facilities for students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

05

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

It is a matter of pride that Alumni of SGVPCCOE have a strong placement record which explains that our former students occupy various key positions and have a strong eminent history in the different walks of their life. The institution has Alumni but it is not registered. The office bearers keep on changing every 5 years. The Present Alumni Association is constituted with 07 members and very active in various activities.

Following are the various activities that take place on behalf of Alumni Association:

1. **Alumni Meet: Every year Alumni arrange a yearly meeting and during the year in order to conduct activities the concern meeting is conducted as per need.**
2. **Placement: There are a good number of Alumni in various schools and colleges who help in placing the final year and pass out students with their reference or sometimes in their own organization.**
3. **Academic Contribution: Meetings of Alumni Office bearers are held online/ offline on various agenda of conducting talks and to make the Alumni more interactive with the**

institution. Alumni who are highly accomplished, experienced in any field of expertise are invited as guest faculty, judges and address during occasions etc.

4. Apart from formal Alumni Association meetings, the institution also engages the Alumni support in many ways such as collecting suggestions, feedback on existing curriculum, updates on emerging trends, etc through various networking platforms mail, what's app etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution aligns effective leadership towards the vision and mission to produce quality teachers as per the local and global needs and to improve the quality of Teacher Education.

In tune with the vision of the college, we facilitate for opportunities to be taken, to be committed citizens, while focussing on the mission to be sensitive in all their endeavours undertaken.

The aim of the institution is to provide quality education in pedagogical practices to achieve the charism Pedagogy of the Heart. Students' positive attitudes are internalized towards social issues, environmental concerns, emerging global and local challenges.

We train intellectually well- developed teachers focussing on the mission of this college. We believe in decentralization of the work. So quality benchmarks create an intellectual climate by providing opportunities for creative, reflective thinking, analytical thinking and pro-active thinking.

The vision of the college is, "Enlightening the Masses through Education". The Philosophy of the college is made known to the various stakeholders through displays, assembly session, college website, actual practice, talks, exhibitions and workshops, contact with the community, consultancy and outreach programmes outside the institute.

Need-Based Community work is undertaken though COP to help deprived sections of the society and develop sensitivity among students. Special programmes are conducted at our college for women and help them to earn their living with the aim of developing sensitivity among students and faculty about equality and fraternity.

File Description	Documents
Paste link for additional information	https://sgvpcoek.org/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The team at SGVPCCOEK strongly believes that effective leadership creates an environment conducive to participatory processes, which in turn, fosters effective functioning of the institute. Hence, the Management, Principal, Faculty and Administrative Team work collaboratively to ensure effective and smooth functioning of the institution.

- JSM helps in enhancing teaching- learning processes by encouraging faculty to conduct workshops, seminars, exhibitions, research and other events. The Management encourages TEs to publish books and articles, an activity that enriches the faculty and percolates down to the interaction in the classrooms.
- Guidance is provided by the President, Vice President, Secretory of JSM through formal and informal visits, circulars and policies.

- **Encouragement and appreciation to the staff members are provided in various ways like a written word, awards, incentives, appreciation as well as sponsorship to attend various workshops and conferences.**
- **JSM also provides exposure and support for career development and professional growth of Faculty by providing NOC as well as timely support for Doctoral Studies.**
- **The management reveals its faith in the institution by providing enough freedom and non- interfering support to make decisions. However, common decisions related to academic and administrative activities are taken by the JSM authorities.**
- **Our college is affiliated to the KBCNM University Jalgaon. The university monitors and foster smooth governance and teaching-learning process.**
- **By circulating regular notices and circulars, through policy decisions at the Senate, Academic Council, Faculty, Board of Studies for Education. The Principal is the member and Chairperson of BOS.**

File Description	Documents
Paste link for additional information	https://sgvpcoek.org/Organogram.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The plan is deployed with an objective of achieving excellence through optimum utilization of resources. The college has a strong Strategic Plan prepared for 2017-22 aiming at clearly formulated objectives:

1. **Facilitating high-quality knowledge.**
2. **Curriculum revision as per the demand of industry/ Introduction of New Courses.**
3. **Fostering Human Values and all-round development.**
4. **Development of competencies and skills/ Enabling to handle the technological challenges.**
5. **Create good infrastructural facilities for optimization of knowledge acquisition.**

6. Nurture the students holistically and make them competent to excel in the global scenario.

The management conducts regular review of compliance to strategic plan. It aims to conceptualize learning outcomes in more comprehensive terms and desires that its graduates possess distinguished academic and personal abilities. The management feels that quality of Faculty and diversified educational system has an important role to play in an institution to reach its full potential.

The principal continues to provide mentorship to students giving them respite during challenging times and personal contact with students who had lost their loved ones. Students facing difficulty with technological connectivity issues are provided an alternative wherein the staff post the material on What's App or email it. The institution has excellent retention rate of faculty, thereby focusing on administrative stability, clarity, engagement in various faculty development programmes.

The strategic plan was successfully implemented based on the actionable tasks mentioned in strategic plan and the outcome are clearly visible now.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	chrome-extension://efaidnbmnnnibpcajpcglcl efindmkaj/https://sgvpcoek.org/uploaded_fi les/6.2.1.%20Strategic%20Plan.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has well- defined organizational structure to ensure efficient governance and management through effective decision making. The main bodies that have been constituted, formulate and execute policies and strategic plans based on its vision and mission. To ensure transparency and accountability, the role and responsibilities of various bodies are clearly defined in the constitution of JSM.

The organizational structure lends itself to sustaining institutional capacity and educational effectiveness through the involvement of external members in various Committees/ Boards. JSM grants approval and ratification of various policy decisions of the college. It approves budgets for administrative, academic and research programmes and activities. The Principal has the power to construct committees and cells according to the needs of the institution. The college has different committees and Cell like, Academic, Cultural, Examinations, Finance and development, research & e-governance, divinity and extension activities which make their policy by periodic meetings with Principal.

Planning and Review is transacted under the watchful eye of the IQAC.

Admissions: The Principal and administrative staff oversee the admission process adhering to the Norms by CET Cell NCTE and University guidelines after the centralised counselling.

Service Rules: All staff is oriented about the Administrative and Service Manual available in the institution. Faculties are educated about conditions of service, role and responsibilities, discharge of duties, increments, kinds of leave, code of conduct, and academic excellence.

The college provides an inclusive environment that celebrates diversity and accords due recognition to staff and students achievements.

UGC / NCTE and the affiliating university.

File Description	Documents
Paste link for additional information	https://sgvpcoek.org/Default.aspx
Link to Organogram of the Institution webpage	https://sgvpcoek.org/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution is taking many welfare measures for all the teaching & non-teaching staff as they are the backbone of the institution. Few of the welfare measures are listed below:

Teaching Staff:

- Study Leave for research work with pay.
- Study leaves for participating Seminar/ Workshop/ Conference
- Loan on need
- Provident Fund/ Contributory Provident Fund
- Insurance Facility
- For Preparation and presentation of Research paper in National Seminar the institute sponsors by paying the registration fee along with on duty leave.
- Research Facilities with Wi-Fi are available for teachers in the library, separate Research Cell is established in the college.
- Laptop facility to teachers based on their role and position.

Noon- teaching Staff:

- Provident Fund/ Contributory Provident Fund
- Loan on need
- Insurance Facility
- Supporting Staff are provided with free computing skill programmes.
- Interest free loan in the case of Medical Emergency is sanctioned to the employees which is repayable in easy

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    instalments.

Training is provided both Teaching and Non- teaching staff.

Maternity leaves up to six months is applicable.

Medical Check ups of teaching and non-teaching staff is done on
free of cost.

Yoga camps are organized from time to time.

One Day Staff Tour with Lunch and Dinner is sponsored by the
management every year for teaching and non-teaching staff.
```

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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05
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File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

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03
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File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	[View File](#)
Upload any additional information	[View File](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

02

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Institution has Performance Appraisal System for teaching and non- teaching staff which strictly follows the UGC Regulations, State Government Policy for the Appointment of Teachers and others academic staff in the institution. The performance of each

employee is assessed annually after completion of one year of service. The performance of each faculty member is assessed according to the Performance Based Appraisal System (PBAS). Increments and promotions are completely based upon the performances.

The performance of teaching staff is assessed on the following bases: their Academic Qualification, Research Experience and Training, Completed Research Projects or carried out. Publications, Total teaching experience, Evaluation experience, Engagement in Extension Activities, Membership of Professional Bodies etc.

The institution also undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The institution accords appropriate weightage to these contributions in their overall assessment. The PBAS Proforma filled by the Faculty Member is checked and verified by the Head of the institution and faculty members whose promotions are due are recommended by the institutional head based on this Proforma. On the other hand, all Non-teaching Staff are also assessed through annual confidential reports and annual performance appraisal.

The various parameters for non-teaching staff members are assessed under different categories i. e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/ Co-operation with Superiors, Subordinates, Colleagues, Students and Public, Power of Drafting, Efficient Organisation of Documents and Technical abilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has a mechanism for internal and external audit to ensure financial compliance. The institutional accounts are regularly audited. The observation of the auditors if any are immediately corrected/ rectified.

Internal Audit: The Internal Audit is an ongoing continuous process. Qualified Internal Auditors from external sources are permanently appointed and a team of staff make a thorough quarterly check and verification of all payments, receipts & journal vouchers, cash books, ledger account review that are carried out in each Financial Year on an accrual basis system.

External Audit: The External Auditor appointed by the Sanstha performs audit of the financial statements of the college. The financial records are audited by qualified Chartered Accounts Ms. KGP & Associates at the end of each Financial Year and Income & Expenditures, Balance Sheet and prepared notes to accounts are certified.

Statutory Financial Audit of institute is conducted in two sessions, in the month of April/May. After finalization the audited statement is duly signed by Principal and Chartered Accountant. All accounting systems are accrual based, computerized and maintained on Tally.

Finance Committee oversees the college's financial well-being. The accounts section looks into the maintenance of annual accounts and audits. The institution strives its best to sustain and maintain quality irrespective of the budget granted and utilized. The system of maintaining accounts is done by bank transactions thus ensures internal check and balance of accounts.

File Description	Documents
Paste link for additional information	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://sgvpcoek.org/uploaded_files/Audit%20Report%2021-22.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

SGVPCCOEK follows a strategy for mobilizing resources and ensuring transparency in the financial management of the institute. Mobilization of funds in the institute is through several ways. The primary source is through collection of other fees excluding tuition fees. The other fee is fixed by the affiliating university. The parent institution helps us to mobilize more and more funds to create a well furnished and healthy campus for the students. The IQAC Committee always looks for the new measure for mobilising funds and it has developed systematic procedures for their optimal utilisation. The college has tried to generate funds in the form of money and material objects.

The college has very transparent mechanism of auditing and a specific committee for utilising this grant and resources.

Optimal Utilization of Funds: The College keeps its infrastructure updates from time to time. It has prepared its policies for effective implementation and optimal utilization of resources. The received funds are collected and used through the Cheque, RTGS or NEFT mode. As per the priority and advice of committees the funds are utilised for infrastructural development and beautification, ICT device and up-gradation, student development and necessary equipment for the skill-based courses. Each and every single rupee received, is spent using proper channels, such as quotations, e-trending, discussion with consent of committees and Cheque or online payment system.

Institutional Budget: Every year Annual Budget is prepared well

in advance as per the needs and requirements of the college.

File Description	Documents
Paste link for additional information	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://sgvpcoek.org/uploaded_files/Audit%20Report%2021-22.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In the college the Internal Quality /Assurance Cell was established on 01/07/2005. From it's establishment the process of quality enhancement and sustenance was begun through different strategies.

The IQAC is constantly working on to promote the quality culture in its all spheres of the college activities and promoting holistic academic excellence. The IQAC monitors the implementation of Vision & Mission of the college.

Activities undertaken under Internal Quality Assurance Cell at SGVPCCOEK

- **Value Inculcation Program:** To inculcate values among Student teachers. Value inculcation program is celebrated every year by conducting Assembly Sessions, Performing Skits, Stories, Display Pictures etc.
- **Peer Teaching:** This is another institutionalised practice wherein academically weak students especially who lack concept clarity are taught by the advanced students.
- **Language Enrichment Activities:** As majority of STs are from vernacular medium, they lack sufficient competence and confidence in using language. To enhance their proficiency, a Language Enhancement Activities are conducted in Mentor Groups.
- **Community Oriented Programmes:** Societal upliftment and Nation-building are some of the aims of education. College is undertaking various activities for the community such as Beti Bachao Abhiyan, Digital Literacy Drive, Workshops, Hastkala Exhibition for Women, Swatchhata Abhiyan, Tree is My Friend are organized.

- **Expert Talk: This is another unique feature at the college. Experts and Academicians are invited from different disciplines to share their expertise and advice to students.**

Alumni Association, Student Council, Research Cell, Techno-savvy Culture, Subject Week Celebration, Evaluation, Faculty Development Initiatives are the notable program conducted by IQAC.

File Description	Documents
Paste link for additional information	https://sgvpcoek.org/Default.aspx
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has significantly contributed towards improving Academic Environment, Teaching and Learning Process, Curriculum and Evaluation Method and Research Environment in the institution.

The IQAC of the college has devised several mechanisms to review the effectiveness of the teaching learning process, structures and methodologies of operations in the institution and strived hard for its reforms. Adequate space in classrooms, quality instruments and equipment in laboratories, appropriate knowledge resources in the library and ICT facilities in classrooms, labs and the library are ensured before the commencement of every academic year.

The participation of faculty in Syllabus revision workshops enhances the preparedness for effective teaching -learning in the classrooms. Scheduling of courses in the time-table is doe by keeping in view various factors such as the nature of courses like Compulsory/ Elective/ Add-on/ Remedial etc. on ne hand and schedules of Co-curricular and Extra-curricular activities on the other.

The IQAC is also keen on 'Teachers' Training and retraining workshops' organised to diversify the teaching methodologies used by the teachers in their day-to-day teaching practices. The most commonly used methods are projects, internship, field visits and

ICT based teaching including Google Classroom, PPT. Designing and conduct of free of charge or affordable, need based Add on Courses is the regular practice.

Students as Stakeholders are also included in reviewing the teaching- learning process by getting feedback in prescribed format.

Academic Audit is also conducted by college and reports to JSM.

File Description	Documents
Paste link for additional information	https://sgvpcoek.org/Default.aspx
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://sgvpcoek.org/AQAR.aspx
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Students of both the genders are given equal opportunities to develop into responsible citizens of the future. The issue is also addressed through curricular imputes.

Number of gender equality promotion programmes organized by the institution during the the year is listed below:

1. Safety and Security: The institution has no compromise in the security issues. Around 10 CCTV Cameras have been installed in main places like entrance gate, library, auditorium, classrooms, office etc., for the safety of the students.
2. Grievance Redressal Cell:

   - Grievance Redressal Cell deal with all the grievances faced by girl students and lady faculties.
   - It provides a safe environment for lady students and teachers.
   - Conducts awareness programs to emphasize on the rights of the women.
   - Formulate equity action plan in the development activities of the institution.

1. Discipline Committee:

Discipline Committee is constituted in the college. The Committee gives utmost importance for maintaining students discipline in the class as well as in the campus.

The students admitted to the course are grownups with the responsibilities: however, the provision has been made through the Women Empowerment Cell to provide guidance and counselling to women students according to their social and academic needs. As such the institution did not face any harassment issues so far, some minor issues are resolved through guidance given by the faculty members. Social issue related to women in the society are discussed in the classroom. It helps the student teachers to understand gender equality.

File Description	Documents
Annual gender sensitization action plan	chrome-extension://efaidnbmnnnibpcajpcglcl efindmkaj/https://sgvpcoek.org/uploaded_fi les/6.2.1.%20Strategic%20Plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://sgvpcoek.org/AQAR.aspx

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institute has a policy whose underlying philosophy is sustainable Waste Management by increasing resource efficiency and harmonizing the relationship between society, environment and economy. The college strives to work towards a zero waste campus resounding an eco-friendly ecosystem of, "Reduce, Recycle and Reuse".

1. Solid Waste Management: The college implemented solid waste management measures to convert solid waste into valuable resources. Waste is collected from the college premises, classrooms and gardens and is cleared on a daily basis. Vermicomposting plant is active in the campus of JSM and the manure is used as natural fertilizer for the flora and fauna within campus.
2. Liquid Waste Management: The college actively promotes water conservation practices to reduce water wastage. –

- **Maintenance is done regularly to detect and stop water wastage.**
- **Rain water is collected in water reservoirs and used for the in-house plants.**

1. **Biomedical Waste Management: As there is no Medical or pathology lab in the campus no issue of the management of Biomedical Waste. Broken glass, used bandage and dressings if any are packed in a bag and put in the trolly provided by Grampanchayat.**
2. **E-Waste Management: Separate room is available for disposing E-Waste. It is collected, segregated and sent for safe disposal.**
3. **Waste water Recycling System: Waste water is used for garden.**
4. **Hazardous Chemical and Radioactive Waste Management: Our institute is situated in the rural area where there is no industry.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File]()
Geo tagged photographs of the facilities	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://sgvpcoek.org/Infrastructure%20Facility.pdf
Any other relevant information	[View File]()

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File]()
Any other relevant information	[View File]()

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment	A. Any 4 or all of the above

5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	View File
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Efforts have been made by the institution in providing an inclusive environment which promotes harmony and tolerance among the students, contrary to popular belief. Students enrolment is unbiased and transparent. Moreover, the institution provides equal opportunities to the students in various activities, irrespective of their caste, creed, religion, language, culture and region. NSS unit is established to inculcate a sense of unity, discipline and harmony, which is quite significant.

Various cultures are represented during the fests which depict the sense of respect towards all the cultures. The anti-ragging cell acts as a key factor in maintaining tolerance and harmony among students. For the last one decade, there is no incidence of ragging which shows the efficient working of the cell.

Grievance Redressal Committee is constituted to address the grievances of the students. NSS unit organizes Health Check Up Camp, Nutrition Awareness, Environmental Protection Women Empowerment Programme and Educational Awareness among rural population.

During the lockdown period our NSS Volunteers have distributed Masks and Sanitizer to the rural community.

Commemoration days like International Yoga Day, Independence Day Celebrations, Swatchh Bharat Abhiyan, "Say no to Plastic"

Abhiyan, Women's Day are celebrated in the college to promote harmony.

Sports and Cultural activities are organized in the campus to encourage and positive attitude among students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Vision of the college is, "Enlighten the Masses through Education" to aspire for the educational advancement and welfare of the society through extension activities. Institution constantly inspires students and provide a platform for skill development, ethical and human values development. the college has a strong bonding with the local people. This includes a number of minorities and marginalized section students. The college successfully implemented the Choice Based Credit System which is introduced by KBCNMUJ in 2019. The focus is on skill development, career oriented programs through Value added course. Special attention is given to weak students especially belonging to ST/SC/OBC and Minority groups. The emphasis is to create an enabling ecosystem of equal opportunities for education of other backward community with other belief of academic excellence.

Women oriented programmes are usually organized to motivate girl students. Enhanced quality of life, developed environment, justifiable living, human values and quality of education. The college has adopted a neighbouring village Gorkheda. In this village our students had campaign for education, social harmony, government policies and plans for betterment of society.

The institution through environmental education, clean and green campaigns, preservation of natural wealth, services during national calamities, networking with school and community sensitize the students and employee. In our college, Virtues like respect, responsibility, love, honesty, tolerance and co-operation are strengthened.

We are distinct in a psycho-socio-emotional- motor domain of preparing joyful, happy teachers for tomorrow who would "Enlighten the masses through education."

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	[View File](#)

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college imparts the feeling of patriotism in students and staff members by celebrating the national festivals like Independence Day, Republic Day, Women's Day, Teachers Day every year. While celebrating 75 years of our Independence various programmes were conducted to imbibe the National Spirit. Further it was followed by "Cleanliness Drive" for a week under Swatchh

Bharat Abhiyan. In our Sanstha we celebrate it as, "Chaitanya Saptah".

International Yoga Day is celebrated on 21st June every year, the students and staff practices Yoga and Pranayaam in the green campus of SGVPCCOEK. Celebration of Human Rights Day is also a regular practice at our institution.

The college also organizes the events to commemorate the birth and death anniversaries of Social Reformers, Freedom Fighters and the Educationists such as Dr. B. R. Ambedkar, Mahatma GandhiSwami Vivekananda, Dr. Radhakrishanan etc. The events include lecture by eminent speakers from diverse fields and conducting intra-college competitions like Essay Writing, Slogan Writing, Poster Making, Cleanliness drive etc.

The college celebrates these days of national importance to recall the events or contribution of our leaders in building the nation. Distinguished Guests are invited to address the students who bring out invaluable knowledge in the field of emerging technologies and advancements.

Death Anniversaries of great persons of national importance are marked by paying homage and recalling their contribution to the nation. College celebrates World Women's Day on 8th March every year.

Sports and Cultural Activities are organised for students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice- 1

Title: ICT for effective Teaching- Learning

Objectives: To:

1. Provide access to authentic ICT resources and Virtual "space" for learners.
2. Enhance Student networking

Context:

Most significant development- online teaching- learning attributed to the impact of Information Technology is a way to ensure effective institutional functioning and blended learning.

Practice:

- Recorded lectures and live lectures by Faculty
- Use of apps like WhatsApp, Google Classroom, Meet, Zoom.
- Webinars, Examinations by Students and online FDPs by Staff

Evidence of Success:

- Multimedia Presentations,
- Webinars attended by Faculty and Students
- Feedback for students through online mode.

Problems Encountered:

Non- availability of smart phones

problems of network

Resource required:

Funding, regular network

Best Practice II

Internalizing Pedagogical Skills-

Title of the Practice: Arming Students with the Power of Change

Objectives: To:

- prioritize ways to create inclusive environment.

- **develop students with voice and leadership**

The Context: Pedagogical Skills aim to create its processes that enable students to organize independently, scientifically the methodological processes.

The Practice: The programmes provide ample inflection points for developing pedagogical skills as follows:

Students profiling is used for their SWOT.

Content Test: is administered Methodology wise.

students are assigned to Mentors

Internship: At different schools

Participation in Events: Pedagogical skills are fine- tuned through mandatory participation in committees and college activities, community outreach activities.

Professional Progression:

- **Focused Assignments**
- **Placement drive**

Evidence of Success: Some of our students continue higher education as well as to lateral professionals.

Problems Encountered:

- **Diverse Socio-Cultural backgrounds**

Resource required:

Academic tutoring

File Description	Documents
Best practices in the Institutional web site	[View File]()
Any other relevant information	[View File]()

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Vision, Mission and Objectives of the institution clearly points towards a Value based education based on the curriculum of the affiliating university. The college has a strong bonding with the local people. This includes a number of rural and marginalized section students. The college successfully implemented the Choice Based Credit System which was introduced by Affiliating University in 2019. The focus is on skill development, career-oriented programmes through value added courses. Special attention is given to weak students especially belonging to ST/SC, OBC and Minority groups. This college caters to the needs of rural students.

The number of girl students also remains good in college. The main focus of the institution remains on the betterment and welfare of the girl students. Women oriented programmes are frequently organized in the college to motivate the girls. As it is a rural area most of the girls would have remained either at home or would have different tracks. The college administration always endeavours to provide such girls a good platform to exhibit their talents in different activities in the college.

Through proper planning and strategies, the institution focuses at delivering to its best ability the vision of the college. Our college believes in philosophy that students are the most essential and crucial stakeholder and that essential efforts are made to make them professionally and socially competent, so special efforts are made in this context. In our institute students from diverse socio-economic and academic background are enrolled annually.

File Description	Documents
Appropriate web in the Institutional website	[View File]()
Any other relevant information	[View File]()

7.3.2 - Plan of action for the next academic year

We understand that professional education needs to be dynamic. It needs to cope with the rapid changes in the society. For the coming years we lay down following goals in our journey towards

excellence. Following are the plan of action for the next academic year.

- Setting up of a Digital language lab to enhance the communicative skills of students helping them to be better equipped for the job market.
- Planning to introduce courses like B. A. B. Ed & B.Sc. B. Ed, four-year Integrated course.
- Planning of enhancement of fully e-governance and paperless office.
- planning to upgrade ICT Lab with more advanced computers.
- Planning to introduce Skill Development Certificate courses.
- Collaboration and MoU with various agencies of National & International repute for Research Oriented works.
- Starting certain distance learning courses to cater the needs of faraway students.
- Planning to set the Rural Youth Development Centre and start coaching for competitive examinations.
- Planning for more research activities and publication.
- Community oriented programmes such as, Legal Awareness for Women, Save Girl Child, Helping Hands for marginal sections of society.